

**PTO MEETING  
November 12, 2008**

**ATTENDANCE:**

Tracy Duprey	Jen Marden
Jen Gallagher	Heidi Voulgaris
Sue Freeman	Dyan Reinhold
Marianne Snow	Karen Batchelder
Susan Karalias	Sara O'Bara
Sue Poor	Judy Kroner
Tina Journeay	Sharon Pacenka
Kathy Ells	Diane Brindle
Tracey McCarthy	Lisa Linnehan
Patty Messina	Rob Harrison

**Meeting started at 7:05pm**

1. **TREASURER'S REPORT:** There were a lot of deposits this month, including the Harvest Festival & the Innisbrook fall fundraiser. Total is approx. \$40,000.
2. **PRINCIPALS:** Patty mentioned that the Town Meeting was held on October 20<sup>th</sup> and funds were approved from the asbestos removal to go to the new heating system needed at Sweetsir. Right now, the offices and 4 classrooms have no heat but temporary solutions are working for now. It will take 6-12 weeks for the new system to come in. The Book Fair was very successful. The teachers had a day of Tufts training to help teachers refine how they teach reading and literacy. There will also be 2 Title One workshops being held at Sweetsir on 11/13. Over at HRD, the Plimoth Plantation field trip for the 3<sup>rd</sup> graders will be on 11/13. Some of the Cultural Arts money paid for the coach buses, due to it being such a long trip. Also, Tufts training will be at HRD on 11/14 for a consultation. They will be coming 6 times over the year. Also, HRD will be having a food drive for families that need extra assistance. The Holiday Helper program will be coming up & the PTO helps with the clothing. Mrs Kroner expects many applicants this year.
3. **TEACHER'S:** Judy Kroner, Kathy Ells and Tracey McCarthy were present from both schools. Thank you for coming.
4. **HARVEST FESTIVAL:** Dyan said the Harvest Festival went very well. We had around 130 volunteers. Thank you to all that helped out. It couldn't be a success without you. Expenses were down a little due to one of the bouncy houses not working. Any new ideas for next year, let Dyan know. Also, thank you Dyan for all the hard work you did. Great job.

5. FALL FUNDRAISER: Pick up for the fall fundraiser will be 11/16 at Sweetsir. Jen & Sara did a great job. There was some confusion about the order forms. People filled out 2 forms but there were actually 3 forms. Jen & Sara ended up filling out that extra form for everybody. Thank you both for all the hard work. Sales were about half of what they were last year. It brought in around \$11,000 vs \$20,000. Much of this is probably due to the economy.
6. SQUARE ONE ART: Sue Freeman accepted late orders that will be going in this Friday, November 14<sup>th</sup>. The orders should arrive right around Thanksgiving. Sales are down a little from last year. Thank you Sue for all the hard work.
7. DIRECTORY: Tracy & Lisa O'Neil have been doing the finishing touches on last minute people sending in their directory forms. Hopefully, a sample directory will be done for next week. They will be going out ASAP. Thank you both for doing this.
8. BOOKSTORE: Tina Journeay, Lisa Linnehan & Sharon Pacenka are starting a frequent buyer card program for the school bookstores. If you buy 5 books, you get a 6<sup>th</sup> book free. It is also being considered to changing the bookstore date to the 1<sup>st</sup> Wednesday of the month instead of the 1<sup>st</sup> Friday. This is due to HRD having ice cream day & music on Fridays already & by changing it to Wednesday, we might see more sales.
9. VENDOR/CRAFT NIGHT: Jen and Sara have around 24 vendors with many more maybes. It is being held on November 21<sup>st</sup> at HRD from 6-9PM. Come do some holiday shopping. Thank you Jen & Sara for your efforts on this.
10. CHOCOLATE FAVOR-ITS: The fundraiser info went home today in the kids Take Home Tuesday. All of last year's profits went to the Holiday Helper Program. Thanks Tracy for doing this.
11. SANTA BREAKFAST/BOOKFAIR: Tina Journeay is running this event for the 3<sup>rd</sup> year. It is being held at the Sweetsir on December 6<sup>th</sup> from 9:30 to 11:30. Tina needs 10-12 volunteers to flip pancakes. If anyone is interested, contact Tina. Thanks Tina.
12. ASE: Lisa Linnehan is in charge of this again this year. Everything is going well so far. Thanks Lisa.
13. T-SHIRTS: Sara O'Bara has been researching getting shirts that kids & the teachers can buy at a reasonable price. You can choose between a t-shirt, long sleeve shirt or a sweatshirt. There needs to be a minimum of 6 shirts per order. If they were sold at \$10 each, we can still make a profit. They would have Merrimac on them so they can be worn at both schools and it would be great to have a Spirit Day where everybody can wear them. Thank you Sara for doing all this research.
14. PIZZA FUNDRAISER: Jen Marden was looking into having a Little Caesars Pizza fundraiser. You can buy pizza kits & other things. You would need to sell 50 kits to get free shipping and we would receive a \$5 profit for each kit sold. We might consider doing something like this later on in the year.

15. DECEMBER MEETING: The December meeting will be held on the December 3<sup>rd</sup> instead of December 10<sup>th</sup> due to the holiday season approaching.
16. PTO POST: This month the rock climbing wall at HRD was highlighted. Anything you would like added or changed, contact either Sharon Pacenka or Tracy Duprey. Thank you both for all your work on this.
17. APPROPRIATIONS: The following appropriations were voted on & approved:
  - \$200 – Recess Supplies – Heidi Voulgaris
  - \$1,200 – Reading A-Z Membership for Sweetsir Staff – Joanna Kotowski
  - \$100 – Relay for Life Expenses – Kathy Terceiro
  - \$179.82 – Sweetsir Music Program – Mary Ellen Ramsey
  - \$137.77 – Composting Kit – Jane DeLeire
  - \$800.00 – 5<sup>th</sup> Grade Content Specific Libraries – Audrey Tarr (team leader)
  - \$1,014.00 – Sound System- Noelle Keach (this is approved unless we can find it cheaper)
  - \$255.00 – Brain Pop/Brain Pop Jr. Classroom Access Package – Sara Treem
  - \$311.05 – Math Club T-Shirts – Kathy Ells

Total amount approved \$4,186.79

18. OPEN DISCUSSION:

Sponsor A Classroom fliers went out today in the Take Home Tuesday. If we don't seem to meet expectation, which usually is \$100 per teacher, due to the recent economy, we might have to lower the amount to \$50 per teacher.

Lisa Linnehan & Sharon Pacenka were thinking about trying to do a Talent Show for Kids in the springtime before the spring sport season starts. They were thinking about having it in the Sweetsir auditorium. They will be looking into it more, due to how much work it could end up being putting one together.

**MEETING ADJOURNED AT 8:15PM**